



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes September 20, 2018

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

Minutes: M/Taylor to approve the minutes, S/Waring. Unanimous. **Motion passed.**

Calendar: There was no discussion.

Previously Signed Documents: M/Taylor to ratify the previously signed documents, S/Waring. Unanimous. **Motion passed.**

Previously Signed Documents

Document Date	Document
9/5/2018	Payroll & A/P Manifest
9/12/2018	Payroll & A/P Manifest

Recommendation re: ProShare: The Board discussed the merits of the IDN program and asked several questions of DHHS Commissioner Meyers. They decided to withhold \$147,500 to cover the unexpected bed tax. M/Taylor recommend \$1,192,015 be returned, S/Waring. Unanimous. **Motion passed.**

Departmental Update-Maintenance: Facilities Manager Muzzey gave an update on his department. There was a discussion on the increase in water consumption and what the causes might be.

Commissioner Waring inquired about the K9 training facility being moved to the County grounds.

Grant-Sheriff: Sgt. William Wright Belknap County stated they were awarded a \$25,000 grant for the opioid crisis and asked the Commissioners to accept the award. M/Waring acceptance of grant award, S/Taylor. Unanimous. **Motion passed.**

Grant-Restorative Justice: Restorative Justice Director Mike MacFadzen stated the Juvenile Court Diversion grant had been extended and is solely for the screening of juveniles. He requested acceptance of the grant. Commissioner Waring noted the date is for July 1, 2018. Restorative Justice Director Mike MacFadzen stated the grant had been back dated. Commissioner Waring stated the agreement needs to be with Belknap County. M/Waring to accept the grant from NH Juvenile Court Diversion program and authorize the County Administrator to sign, S/Taylor. Unanimous. **Motion passed.**

Accept Donation: Nursing Home Administrator Shelley Richardson requested acceptance of a donation received. M/Taylor to accept the donation, S/Waring. Unanimous. **Motion passed.**

Scope of call bell purchase: Nursing Home Administrator Richardson requested the add-on of the reporting module and wireless pendants. The total cost for the project would be \$91,532.00. M/Taylor to approve the request, S/Waring. Unanimous. **Motion passed.**

There was a discussion on the amount of nursing vacancies and the use of agency versus overtime.

Financial Update: County Administrator Debra Shackett reviewed the financial reports. The shortfall in the IT budget was noted. County Administrator Shackett stated the CORE program has not been billed the entire amount for the clinician due to Horizons finding a different way to provide services. Jacqui Abikoff stated the IDN supplemented for the 32 hour case manager position but it will not continue into 2019. There was a discussion about the Correction Officer vacancies.

Commissioner Waring asked if the interest in debt was a hard number. County Administrator Shackett stated it was. There was a discussion about transferring money to the IT budget. The Commissioners all agreed that they do not need transfers, but must stay within the total appropriated.

County Administrator Shackett reviewed the nursing home receivables. Commissioner Waring asked if there was any progress on a company to help with collections on old accounts. Nursing Home Administrator Richardson stated she has sent an email out but had not received one in return. Commissioner Taylor stated a very good job at collections is being done.

Other: There was no discussion.

Public Comment: Michael Sylvia, Belmont stated his concerns with the upcoming Delegation meeting. It was suggested that he contact Chairman Vadney with his concerns.

Non-public Session per RSA 91-A:3, II (a) (I) : M/DeVoy to enter into non-public session per RSA 91-A:3, II (a) & (I). County Administrator Shackett called roll: Waring-Y, DeVoy-Y and Taylor-Y. At 7:00 pm the board entered non-public.

Adjourn: The meeting adjourned at 8:00 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jamie Ellsworth', with a long, sweeping flourish extending to the right.

Jamie Ellsworth
Administrative Assistant

